

Instructions for the Student Vision Observation & Communication Form

1. **School nurses** make photocopies of the *Student Vision Observation & Communication Form* using the master copy provided to them by the School Nurses Association (or available at www.nechildrensvision.org). Blank copies are distributed by the school nurse to classroom teachers.
2. A **classroom teacher** and/or **school nurse** or **other designated school official** documents her/his observations on the *Student Vision Observation & Communication Form*. Two photocopies are made of the completed *Student Vision Observation & Communication Form*. The school nurse keeps one original report card for her/his records. (Note: The school nurse should receive the completed forms, if other school officials complete the *Student Vision Observation & Communication Form*.)
3. The two photocopies of the *Student Vision Observation & Communication Form* are then forwarded by the school nurse to the parents. One copy is for the parents to keep and one copy is for the parents to give to the eyecare professional. This will encourage parents to take their child, plus the *Student Vision Observation & Communication Form*, to the eyecare professional of their choice for an examination.
4. The parents take their child along with a copy of the completed *Student Vision Observation & Communication Form* to an eyecare professional. The completed *Student Vision Observation & Communication Form* helps the eyecare professional know if there are specific symptoms or complaints that should be evaluated.
5. The **eyecare professional** documents her/his examination findings on the Professional Vision Report©. The **eyecare professional** keeps one copy and makes two photocopies of the completed Professional Vision Report©. One copy should be given to the parents and the other copy should be sent to the school nurse by the eyecare professional after obtaining proper parental approval, so that the school officials know that the child's vision has been evaluated.
6. The **school nurse** then provides a copy of the Professional Vision Report© to the **classroom teacher(s)** so that educators are aware of any pertinent findings.
7. The **classroom teacher(s)** reviews the Professional Vision Report and makes instructional accommodations as suggested, if possible. All interested individuals continue to monitor student achievement. Further communication related to the student's vision and learning may be initiated at any time by parents, teachers, school nurses, etc.



*Nebraska Foundation
for Children's Vision*
1633 Normandy Ct., Ste. A
Lincoln, NE 68512
402-474-7716
nfcv@assocoffice.net
www.NEchildrensvision.org